

# Bell Gardens Pet License Form

To obtain additional forms you can go online to [seaaca.docupet.com/bellgardens/offline](http://seaaca.docupet.com/bellgardens/offline) or email us at [info@docupet.com](mailto:info@docupet.com).  
Unless otherwise specified, this form must be completed in its entirety.



## Contact Information

First Name		Last Name	
Email Address (Optional: required for online account and electronic renewal reminders)			
Telephone	Phone Type	*DOB (MM/DD/YYYY)	
	<input type="radio"/> Home <input type="radio"/> Mobile <input type="radio"/> Work		

\*DOB is required to determine eligibility to receive senior citizen discounts.

## Mailing Address

Street Number	Street Name	Unit or Apartment	City	ZIP Code
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If your mailing address is not the physical address for your pet, you must complete the Physical Address section below.

## Physical Address

Street Number	Street Name	Unit or Apartment	City	ZIP Code
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## Pet Information

Pet's Name		Pet's Breed		Pet's DOB (MM/DD/YYYY)
Sex	Spayed/Neutered	Microchipped	If yes, provide microchip number	
<input type="radio"/> Male <input type="radio"/> Female	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No		
Color	Veterinary Clinic	Tag Size	<input type="radio"/> Small (0.86 inches) <input type="radio"/> Large (1.25 inches)	
License Type				
<input type="radio"/> Altered Dog - 1 Year \$15.00		<input type="radio"/> Senior - Altered Dog - 1 Year \$10.00		
<input type="radio"/> Unaltered Dog - 1 Year \$30.00		<input type="radio"/> Senior - Unaltered Dog - 1 Year \$20.00		

\* Pet owners must be 62 or older to qualify for senior citizen rates.

Note: License fees are subject to a penalty if any person fails to pay the required dog license renewal fee within thirty (30) days of its due date or if any person fails to obtain an original license within thirty (30) days after owning any dog or any dog coming into their care, custody, and control.

## Payment & Donation

Yes! I want to help more pets in my community find a safe and happy home. I want to make a donation of	Sum Received
<input type="radio"/> \$10 <input type="radio"/> \$25 <input type="radio"/> \$50 <input type="radio"/> \$100 <input type="radio"/> \$250 <input type="radio"/> \$500	\$
Payment Type	
<input type="radio"/> Check/Money order	

### Who do I make a check out to?

Please make checks payable to DocuPet.

### Where do I mail this form?

DocuPet  
15 Technology Pl  
Suite 1  
East Syracuse NY 13057

## Required Documentation

You are required to provide a copy of your pet's rabies certificate. If you are licensing a new or recently spayed or neutered pet, you must also provide a spay/neuter certificate. Note that document submissions will not be mailed back to you.